



GROUPE ID

Job description	Workshop attendant
Work location	Chicoutimi

Specific tasks

Under the supervision of the manufacturing manager, the workshop attendant helps to make and prepare the different products such as lockout boxes and padlocks. He cuts the pieces, puts them together and ensures the quality of each unit. He is responsible for the supply of work material, orders it and receives it when required.

Responsibilities

- Process customer's orders (identification, manufacturing, assembly of the parts and quality control).
- Check padlock orders and ensure everything is functional.
- Install the products in industrial environments, if required.
- Meet the quality and efficiency standards required by the work methodology.

Skills

- Autonomous and resourcefulness.
- Preference for and prioritize team work.
- Multi-skilled.
- To be challenge oriented and willing to learn.
- To show great manual dexterity and to know how to work with different manufacturing tools.

Job requirements

- High School Diploma (DES) or/and a Diploma of Vocational Studies in a relevant field.
- Minimum 2 years of experience in a similar job.
- Knowledge of Microsoft Office applications.
- Knowledge of AutoCad, an asset.
- Knowledge of different types of manufacturing methods.
- Good knowledge of the French language.

Other requirements

- To own a car and a valid driver's license.
- To have a valid Canadian passport.
- The candidate will be required to travel occasionally in the province or outside the country (50 %).